

**OFFICE OF THE ATTORNEY GENERAL**  
**Procurement Policy Compliance and Monitoring Board**  
MEETING MINUTES  
**August 28, 2013**

The Procurement Policy and Compliance Monitoring Board met in public session on **Wednesday, August 28, 2013** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson, called the meeting to order at 2:03 p.m. Wednesday, August 28, 2013.

**ROLL CALL**

**Board members present (5):**

Springfield:           Dave Boots, present  
                              Joe Small, present  
                              Pam Blackorby, present

Chicago:                Karla Schreiber, present  
                              Sam Dorger, present

Other staff:            Rocco LaSalvia, Acting State Purchasing Officer  
                              Eileen Baumstark-Pratt, Board Secretary  
                              Iris Delgado, Purchasing Supervisor  
                              Lynn Patton, Division Chief, Public Access and Opinions

**Approval of minutes from the meeting held on July 24, 2013**

The Chair asked the Board to review and approve minutes from the July 24, 2013 Procurement Policy Compliance and Monitoring Board (PPCMB) meeting. Sam Dorger moved, Pam Blackorby, seconded the motion and by unanimous vote, the minutes from the meeting held on July 24, 2013 were approved.

The motion carried on the following voice vote:

**Yeas:** Dave Boots, Joe Small, Pam Blackorby, Karla Schreiber and Sam Dorger

## **New Business:**

### **Purchase of UFED Touch Rugged Ultimate Device**

The High Tech Crimes Bureau submitted a request to purchase fifteen (15) Rugged Touch Universal Forensic Extraction Devices (UFED's). These devices are used to conduct forensic examinations and data extractions on mobile devices such as cell phones, tablets, GPS units, etc. and will be distributed to the following Internet Crimes Against Children Task Force Affiliate Offices:

Aurora Police Department, Batavia Police Department, Bethalto Police Department, Champaign Police Department, Christian County Sheriff's Department, Columbia Police Department, Greenville Police Department, Gurnee Police Department, Illinois Secretary of State Police Department, Jo Daviess County Sheriff's Department, Lake County States Attorney's Investigations, McHenry County Sheriff's Department, Monmouth Police Department, Peoria County Sheriff's Department, Rock Island Police Department.

Pam Blackorby inquired as to why the purchase order amount \$179,985.00 differed from the quote provided of \$173,235.00. Rocco clarified that the actual purchase amount would be \$173,235.00. This lower amount reflected the discount provided by the vendor.

Office Services will secure a contract with CelleBrite USA, Inc to acquire these UFED's. CelleBrite USA is the sole source developer and provider of these devices. The total contract will be \$173,235.00.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

### **Purchase of Sixteen (16) Forensic Recovery "Ultra Book" Laptops**

The High Tech Crimes Bureau submitted a request to purchase sixteen (16) forensic recovery ultra book laptops. These laptops will be used in the field to process forensic evidence. Four (4) laptops will remain with our High Tech Crimes Bureau and twelve (12) laptops will be distributed to the following Internet Crimes Against Children Task Force Affiliate Offices:

Bureau County Sheriff's Office, Crystal Lake Police Department, Galena Police Department, Gurnee Police Department, Jo Daviess County Sheriff's Office, Lake County Sheriff's Office, Lake County State's Attorney's Office, McHenry County Sheriff's Office, Monmouth Police Department, Pleasant Plains Police Department, Rock Island Police Department and Scott County Sheriff's Office

Office Services prepared an IFB identifying the required specifications and posted the IFB on the Illinois Procurement Bulletin. Office Services received three (3) responses from the following vendors: CDW Government, LLC, Dell Marketing and SC Enterprises Corporation. Our High

Tech Crimes Bureau reviewed the vendor responses and determined only one vendor, Dell Marketing met all required specifications.

Office Services secure a contract with Dell Marketing to purchase these ultra book laptops. The total contract value is: \$24,464.00.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

### **Purchase of HTC Workstations**

The High Tech Crimes Bureau submitted a request to purchase nine (9) forensic recovery computer workstations. These workstations will be used to process forensic evidence acquired in the field. Four (4) workstations will remain with our High Tech Crimes Bureau and five (5) workstations will be distributed to the following Internet Crimes Against Children Task Force Affiliate Offices:

Aurora Police Department, Danville Police Department, Du Page County Sheriff's Office, Greenville Police Department, and Jo Daviess County Sheriff's Office.

Office Services prepared an IFB identifying the required specifications and posted the IFB on the Illinois Procurement Bulletin. Office Services received four (4) responses from the following vendors: TriTech Forensics, Ace Computers, Digital Intelligence and High Tech Crimes Institute. The High Tech Crimes Bureau reviewed the vendor responses and determined only one vendor, Digital Intelligence met all required specifications.

Office Services will secure a contract with Digital Intelligence to secure these workstations. The total contract value is: \$108,891.00.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

### **Public Comment:**

No public comment

### **Adjournment:**

There being no further business to come before the PPCMB Board, Sam Dorger moved, and Dave Boots seconded that the meeting adjourn.

The motion carried by the following voice vote.

**Yeas:** Dave Boots, Joe Small, Pam Blackorby, Karla Schreiber and Sam Dorger

The meeting adjourned at 2:08 p.m.